

# sample self-audit for teachers

<b>Accessible learning and teaching strategies - general principles</b>	<b>Grade</b>
<p>1. You provide the following in advance wherever possible...</p> <ul style="list-style-type: none"> <li>... course syllabus and book lists</li> <li>... glossary of new technical terms and vocabulary</li> <li>... session or lesson plans</li> <li>... copies of handouts, OHPs and session notes</li> <li>... a written summary for any audio tapes used</li> </ul>	
<p>2. As part of your teaching and learning methods, you...</p> <ul style="list-style-type: none"> <li>... alert support staff well in advance about any extra support needed</li> <li>... present important information such as room changes, exam dates, and session cancellations visually</li> <li>... have clearly expressed aims and learning outcomes for each session</li> <li>... structure your session logically and guide students through changes of topics</li> <li>... allow deaf students to participate fully in discussion by repeating questions and contributions from fellow students</li> <li>... use a range of explanations to enable students with different learning styles to grasp the information</li> <li>... exploit new technology (e-mail, CD ROM, multimedia packages) in order to deliver the curriculum in accessible, alternative formats</li> </ul>	
<p><b>Comments</b></p>	