

Sample learner record
and assessment sheet

Module: Money In, Money Out 1	Name:	Tutor:	Date:			Tutor assessment comments
Learning outcomes	Assessment criteria	Learner self-assessment comments	Confidence			
			High	Ok	Need practice	
1. List needs and wants B(c) 1,2	Input to group discussion of needs and wants. Produce a written, prioritised list of own needs and wants.					
2. Describe income and spending B(g) 1 D(c) 1	Produce a written table/Excel spreadsheet identifying sources of income and items of expenditure.					
3. Subtract sums of money N1/E1.5, N1/E2.3, N1/E2.4, 1/E3.2, 2/E3.4, MSS1/E2.2, MSS1/E3.1	Complete subtraction problems on OHT/Handouts 5 and 6. Complete subtraction problems on OHT/Handouts 5 and 6.					
4. Write own expenditure sheet B(e) 4 D(e) 3	Complete own expenditure table using subtraction to find balance OHT/H 7)					
Tutor summary - value added, lateral progression, maintenance of skills, other achievements						
Learner signature:		Tutor signature:		Next assignment date:		